

## Masters of the Environment Petition Guidelines

Any exceptions or waivers to departmental rules must have prior approval by petition. This petition must be completed and submitted to an MENV administrator during consultation. It will at that time either be approved or denied. Once approved further paperwork and/or processes will be completed to process your request. It is the student's responsibility to follow up on the petition's progress and be aware of the final decision.

The following list provides some examples of situations that must be petitioned:

- x Follow a nontraditional path of progress (shorter or longer than 2 years);
- x Change of specialization;
- x Take more than 15 credit hours per semester;
- x Waive a required core or specialization course;
- x Drop or add a course after College or University deadlines;
- x Request transfer of credit to be counted toward degree requirements (see reverse side);
- x Take an independent study (see reverse side)

This petition must be clearly written, concise, and legible to all who must judge its merits. When referring to specific courses, the appropriate course number and title should be given.

**MENV/MBA DUAL DEGREE:**

**Admission to the Dual Degree Program**

1. Students must apply to and meet the application requirements for each program separately.
2. Students must meet the admissions standards for each program separately. The Graduate Management Admissions Testons

# Student Petition

TO: The Administration of MENV

FROM (Student's Name):

*Last*

*First*

*Middle Initial*

*Student ID Number*

*Specialization*

*Phone Number*

*Email Address*

I have read the MENV Program Petition Guidelines and respectfully petition to (please attach a typed sheet if more space is needed):

My justification for this petition is (please attach a typed sheet if more space is needed):

*Student Signature*

*Date*

DEPARTMENT APPROVAL

Approved

Not Approved

*Authorized Signature*

*Date*

Comments: